



Board of Directors Meeting

Davidson Town Hall
216 South Main Street
Davidson, NC 28036
Meeting Room

December 15, 2011

Minutes

Present: John Venzon, Brett Ellis, Dawn Huston, Steve Miller, Leamon Brice, Rodney Short, Ken Essex, and David Auger

Absent: Erskine Smith

Other Attendees: Alan Hall, Nick Miller, Gail Karish, Nola Perkins, and David Boraks

- 1) Call to Order/Quorum – John Venzon.

Mr. Venzon determined that a quorum was present and called the meeting to order at 6:32 pm.

- 2) Approval of the October (10/27) and November (11/22) meeting minutes- Dawn Huston

Ms. Huston presented the meeting minutes to the Board for the open session meetings held on October 27 and November 22, 2011. No comments or changes to minutes were requested. Mr. Ellis moved that the minutes be approved. The motion was seconded by Mr. Brice. The motion to approve the minutes was unanimously adopted.

- 3) Operational Report- David Auger

- a. Bandwidth upgrades

Mr. Auger reviewed the results of the Davidson upgrades that occurred effective at midnight on November 29, 2011. He reported it was the most seamless upgrade he has experienced, noting that while 250 modems were not functioning immediately following the upgrade, the majority

Handwritten signature and date:
1/24/12

were back on line by 1 p.m. on November 30, with remaining fully operational by 7 pm that day. He also reported that this upgrade quadrupled the bandwidth which enhanced network speed.

Finally, Mr. Auger advised that a planned upgrade in Mooresville redeploying equipment and technology available as a result of the Davidson upgrade, will double network capacity in Mooresville. He commented that DSL cannot compete with the speeds resulting from these upgrades.

b. Transition related update- David Auger

- i. Mr. Auger reported that the Accounting/Purchasing transition was completed as of the first week of December, and that MI-Connection will begin using the system fully for the December month-end close in January.
- ii. Mr. Auger reported that all banking activities had been transitioned with BB&T (deposits) and Bank of America (processing of credit card payments).
- iii. Mr. Auger reported Payroll and Benefits transitioned effective December 1, with the Town of Mooresville now processing payroll. December 15 was the first payroll processed and used manual checks. Direct deposits will be available to employees effective December 29. Mr. Auger reported that eligible employees voted unanimously for joining the NC Employee Retirement Plan. As required by law, current employees were given the option to opt in/out of plan, and future employees will automatically be enrolled with no "opt out" option.
- iv. Mr. Auger reported that they had successfully transitioned programming available through NCTC contracts. There remained 40 programming contracts in the process of being renegotiated.
- v. Mr. Auger reported that the Network Operating Center (NOC), dispatch and provisioning will be headed up by Terry Amos, and that 3 new employees were being trained by the BVU Authority in preparation for MI-Connection taking over this function January 15. Mr. Auger also mentioned that 2 tech positions were currently in process of being filled.

4) Roundtable Discussion

- a. Mr. Ellis requested further information on MI-Connection's cash management procedures and use of bank accounts.
- b. Mr. Short indicated he will begin working on a strategic planning presentation for the board.
- c. Mr. Venzon said he will prepare and distribute the 2012 calendar of meetings.
- d. Mr. Venzon said that it was now appropriate for MI-Connection management to take over primary responsibility for reviewing legal bills and asked that future legal bills be sent directly to Ms. Muller and reviewed/approved by Mr. Auger and/or Mr. Ellis.

5) Adjournment



Handwritten signature and date: 1/22/12

Having no other business, Mr. Ellis made a motion to adjourn the meeting and it was seconded by Mr. Brice. The motion passed unanimously and the meeting ended at 7:20 pm.

51052.00002\7214349.2

approved
1/26/12
Dan Ellis